



Federal Aviation Administration

Memorandum

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To: See Distribution List

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Subject: INFORMATION: Procedures for Revisions to Approved Manuals,
including Flight Manuals for EASA Projects

Background: A new bilateral aviation agreement with the European Union and accompanying Technical Implementation Procedures (TIP) with European Aviation Safety Agency (EASA) is in the final approval stages. The new agreement will include changes to the Type Validation Principles/Post Type Validation Principles. The existing policy regarding the subject is contained in §§ 390.d., 411.c., and 412.a.(4) of Order 8110.52 *Type Validation and Post-Type Validation Procedures*. Paragraph 390.d. states that, "we will submit significant changes to approved manuals to EASA for their review and acceptance for all STCs." The new agreement will make clear what is meant by "significant" revisions to approved manuals and also provides for signature delegation to the other authority. In the post-type validation procedures, a major change to type design is no longer considered level 1 based solely on a flight manual change. Flight manual changes are handled independently of the design change.

Guidance: FAA and EASA management have agreed to implement this clarification immediately. Until FAA Order 8110.52 is revised to reflect these changes, the following procedures apply:

A. The FAA and EASA will delegate the review and signature of revisions to flight manuals and other Approved Manuals, supplements, and appendices on behalf of each other as follows in order to facilitate their timely approval:

1. The Certifying Authority (CA) will notify the Validating Authority (VA) of changes to the existing approved VA limitations, performance, or procedures of Approved Manuals, and changes to any parts of the Approved Manuals for which the VA retained the compliance determination during its validation. The VA will review the changes, notify the CA of its approval, and may delegate signature on its behalf to the CA.

2. The CA will review other changes on behalf of the VA, and will ensure that the data meets the VA's requirements. Such revisions, including editorial and administrative changes to Approved Manuals, will be submitted promptly for the VA's record, but the CA may sign such revisions on behalf of the VA without prior notification.

B. Order 8110.52, § 412.a.(4) no longer applies. However, the definition of approved manuals as specified in § 320 remains in effect.